



YOKO TAHARA

Web and UX Designer

Professional Summary

Creative Visual Artist and designer with talent for developing unique custom artwork. Innovative approach to idea and concept development. Offering individual projects and brand development.

Contact

ytahara08@gmail.com
650-888-7777
San Mateo, CA

Work History

Freelance Web Design

2/2020 -

SLAC National Accelerator Laboratory, CA

7/2003 - 4/2012

Administrative Assistant, Assisted Metrology Department, GLAST (The Gamma Ray Large Area Telescope), Klystron and Next Linear Collider (NLC) and assisted US-Japan Cooperative Program

- Performed administrative duties including answering phones, creating calendars, trouble shooting for office equipment, making travel arrangements, creating Procurement , reconciling purchase card, creating PDFs, making shipping arrangements and ordering office supplies.

Sprint, CA

2/1994 -9/2001

Bilingual customer service associate

- Handled high volume of calls daily, conveyed information to residential customers and helped solve their problems. . residential customers and helped solve their problems.

Education

2/2020 - Present

University of California, Santa Cruz Extension, UX design and web

9/2017 -5/2019

California College of the Arts, Master of Fine Arts

9/1991 - 7/1993

Notre Dame Namure University, Bachelor of Arts, Communication

Skills

UX/UI Design,
Website Design
Visual Design,
Logo Design,
Storyboarding

Tools

Adobe Creative Suite
(Illustrator, Photoshop,
InDesign, Dreamweaver,
XD, Anime)
HTML, CSS, Wordpress,
JavaScript, Keynote